December 21, 2007

TO: Chief Fiscal Officers of State Agencies, Boards, and Commissions

FROM: Aaron Erickson
Deputy Director
State Accounting

SUBJECT: Interest Distribution for First Quarter FY08

This memorandum is to inform you that interest has been calculated and distributed for the first quarter of Fiscal Year 2008. The distribution reflects the interest earned by funds as of September 30, 2007. To view the interest credited to your agency’s fund(s), please use the following path in OAKS Financials:

General Ledger> Review Financial Information> Ledger

Please use job aid FINJA060 to help you create a ledger inquiry to access the data. When you have completed the ledger inquiry, identify the FUND and choose the method for viewing the information. When you get to the “Ledger Amount by Currency” page, choose “Period 3.” Each month is a period, July=Period 1, August=Period 2, September=Period 3, etc. Click “Detail” and you will see the cash activity for this time period. Click “Activity” and you will see the journals that have posted for the month. The interest was posted using the journal that begins with ADB (average daily balance).

If you have questions, please contact Cinnamon Pipkin at 466-1974 or by e-mailing cinnamon.pipkin@obm.state.oh.us.